

Crown Ward Reviewer

Do you have strong clinical assessment and audit experience?

Consider this challenging opportunity with the Ministry of Children and Youth Services to provide your expertise in conducting on-site Crown Ward file reviews of children in the care of Ontario's Children's Aid Societies throughout the province.

What can I expect to do in this role?

- conduct on-site administrative audits and clinical reviews of identified Crown Ward files to assess compliance with the Child and Family Services Act as the representative of the Crown
- conduct interviews with Crown Wards and prepare comprehensive case assessments, issue directives and recommendations
- complete statistical analyses and prepare written summary reports

NOTE: The incumbent will be required to travel extensively throughout Ontario, 5 days a week, a minimum of 35 weeks of the year.

Locations: Toronto

How do I qualify?

Technical Knowledge and Experience:

- You can interpret and apply knowledge of relevant legislation, such as the Child and Family Services Act, related Regulations and policies to review complex case situations in the context of an audit/review setting
- You have demonstrated experience in a child welfare setting
- You have thorough knowledge of and ability to evaluate and audit clinical assessments, intervention techniques and placement practices

Analytical Skills:

- You have superior analytical skills, including the ability to conceptualize and develop recommendations on complex case management issues

Communication, Presentation and Interpersonal Skills and Tact:

- You can provide leadership during the review process
- You can synthesize information and create presentations and reports
- You can present clinical review findings to management and Child Welfare Agencies
- You display tact and diplomacy when dealing with agencies, staff and wards of the Crown

Computer Skills:

- You have proficiency with desktop and laptop computer and software packages, such as Word, Excel and PowerPoint
- You can maintain effective operation of the audit and review systems used

Salary Range: \$1,197.84 - \$1,527.44 per week

Additional information:

- 1 Permanent, 101 Bloor St W, Toronto, Toronto Region, General Screening Requirement

Note:

- In accordance with the Ontario Public Service Employment Screening Checks Policy, the top candidate(s) may be required to undergo a security screening check. Please refer to the Additional Information / Address section above to determine the screening checks that are required for this position.

You will be responsible for obtaining the criminal record check at your own expense and provide it, along with your written consent, to the Transition and Security Office (TSO), HR Service Delivery Division to evaluate the results. If applicable, the TSO, with your written consent, will request and obtain any additional screening checks as indicated in the Additional Information / Address section above that were not obtained directly by you. (Note: If a Vulnerable Sector Screening/Check is required, it must also be obtained in person at your local police service.)

A record under the Criminal Code and/or other federal offence record(s) does not automatically mean you will be ineligible for the position. The screening check(s) will only be reviewed and evaluated by the TSO for the purpose of making a security clearance decision. The details of an individual's screening check(s) will be considered in specific relation to the duties and responsibilities of the position being filled. Screening check records will be maintained by the TSO and kept strictly confidential.

Please apply online, only, by **Wednesday, November 2, 2016**, by visiting www.ontario.ca/careers and entering **Job ID 98617** in the Job ID search field. Please follow the instructions to submit your application. Faxes are not being accepted at this time.

If you require accommodation in order to participate in the recruitment process, please contact us at www.gojobs.gov.on.ca/ContactUs.aspx to provide your contact information. Recruitment Services staff will contact you within 48 hours. Only those applicants selected for an interview will be contacted.

The Ontario Public Service is an inclusive employer. Accommodation will be provided in accordance with Ontario's *Human Rights Code*.

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